



Heart of the Valley (HOV) is pleased to offer our Community Room for birthday celebrations. All guests will enjoy a fun and educational hands-on animal experience, along with the knowledge that they have helped the homeless pets in their community.

The Community Room rental fee is \$130.00 for a 3-hour period.

### **Birthday Party Format, Activities, and Guests**

The 3-hour room rental includes time for party set-up and clean-up. Most people schedule the birthday party anywhere from 1 ½ to 2 ½ hours, within the 3-hour room reservation. Many use the first ½ hour of room rental for set-up. At this time the HOV Party Facilitator will check in with you to discuss the flow of the event. The Party Facilitator will most frequently be the Education Coordinator. There is a kitchen attached to the community room with a refrigerator, sink and microwave. Bathrooms are located down the hall.

Many birthday parties begin with a 'behind the scenes' shelter tour and opportunities to meet shelter pets. Which pets the children interact with is dependent on which animals we have at the shelter on the day of the party and the size of the party. After the tour, attendees will return to the community room for craft time, games, cake and gifts. (Dependent on parent plans.)

HOV will provide craft supplies and the directions on how to do the crafts. Parents and guardians of party guests are the primary facilitators of craft projects.

The birthday boy or girl will receive a Heart of the Valley birthday t-shirt. They also will receive a personalized certificate declaring the honor of naming an incoming stray cat or dog.

For your peace of mind and a smooth birthday party, we recommend 1 adult per 4 children during the event.

At the end of the party, the Party Facilitator will assist you with clean up. We request that together you leave the community room as you found it. Thank you in advance!

**To book your party, please fill out and return an application to  
Heart of the Valley.  
*Keep this page for your records.***

- Drop form off in person to 1549 East Cameron Bridge Road
- Mail form to P.O. Box 11390, Bozeman, MT 59719
- Fax form to (406) 388-2877



For more information or to have any questions answered, please contact the Education Coordinator at (406) 388-9399 ext. 224 or by e-mailing [education@heartofthevalleyshelter.org](mailto:education@heartofthevalleyshelter.org)