



Volunteer Job Description

Title: Cat Companion

Major Objective: To assist the Heart of the Valley by working directly with our adoptable felines to ensure the best quality of life and increase the chances of HOV's felines finding their forever homes.

Responsibilities:

- Socialize and exercise the adoptable cats.
- Handle and groom the adoptable cats to make them more comfortable with being handled.
- Fill out an animal concern form for health or behavioral concerns.
- Positively represent the Heart of the Valley's beliefs and philosophies.
- Follow the Cat Companion protocol.
- Provide support for new volunteers.

Qualifications:

- Positive and Friendly attitude.
- Enjoy working with animals.
- Any age group is welcome. Anyone under the age of 13 must have a trained adult volunteer with them at ALL times while they are volunteering.

Training:

- Attend mandatory volunteer orientation.
- Attend the Cat Companion orientation.

Time and Place: Cat Companion hours are 11:30am-5:30pm every day. HOV is closed on the following holidays: New Year's Day, Fourth of July, Thanksgiving Day and Christmas Day. Cat Companion volunteers are not allowed in any staff-only areas.

Commitment:

- Minimum four hours per month.
- Six months minimum.

Supervisor: Direct supervision by an alpha cat team mentor or by Heart of the Valley's Feline Technicians. Indirect supervision by Volunteer and Education Manager.

Benefits:

- Personal satisfaction and education.
- Improvement in animal handling and behavior.
- Licks and purrs☺