



VOLUNTEER APPLICATION

Name: _____ Date: _____

Please list any children under 16 that may be volunteering with you: _____

Address: _____
Street City State Zip

Phone: _____ E-mail: _____

Occupation/Employer: _____

Birthday: ____ / ____ Are you 18 years of age or older? ____ If no, age: ____
Month / Day

1. Why are you interested in volunteering at Heart of the Valley?

2. How would you like to help? Please indicate your areas of interest below:

- | | |
|---|---|
| <input type="checkbox"/> CATS (13 years or all ages with adult) | <input type="checkbox"/> CHILDRENS PROGRAMS |
| <input type="checkbox"/> DOGS (16 and older only – weekly commitment) | <input type="checkbox"/> FUNDRAISING EVENTS |
| <input type="checkbox"/> FOSTERING ANIMALS IN YOUR HOME | <input type="checkbox"/> HUMANE EDUCATION / SHELTER TOURS |
| <input type="checkbox"/> CLEANING/CHORES | <input type="checkbox"/> OFFICE HELP/DATA ENTRY |
| <input type="checkbox"/> DONATION PICK UP | <input type="checkbox"/> OTHER: _____ |

3. What days and times are you regularly available to volunteer?

4. Would you like to work on a regularly scheduled shift? YES NO

5. Are you volunteering to fulfill a requirement for any program? If so, please provide the name of the organization and the name and phone number of a contact person:

6. Do you have any special skills, talents, or hobbies that you would like to share? _____

7. Do you have any physical limitations, medications, medical problems, allergies, etc. that may affect your work here? _____

8. Who should be notified in case of an emergency?

Name: _____ Phone: _____

Questions? Contact Tammi at 388-9399 ext. 105 or volunteer@heartofthevalleyshelter.org – Fax to 388-2877

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM AS WELL...

Volunteer Agreement and Liability Release

By signing below, I hereby accept a position as a Volunteer for Heart of the Valley, Inc. (HOV) with the following terms, conditions, and understanding.

Terms and Conditions

1. My services to HOV are provided strictly in a voluntary capacity as a Volunteer without any express or implied promise of salary or compensation of any kind. This would include any employment type benefits, including employment insurance programs, worker's compensation accrual in any form, vacations or sick time or any type of payment.
2. I will familiarize myself and comply with HOV policies and procedures applicable to Volunteers. I will abide by the mission, rules, regulations, policies and programs of HOV while I am a volunteer. In particular, I fully understand that HOV expects high standards of ethical treatment of animals under its care.
3. I fully understand that HOV is a "no kill" shelter and how HOV defines and implements this policy. I also understand that HOV may euthanize animals at any time for medical or behavioral reasons, including aggression or quality of life concerns, and agree to respect those decisions.
4. I understand that HOV, without notice or hearing, may terminate my services as a Volunteer at any time, with or without reason. I will promptly return all HOV supplies, equipment, records, moneys, and other items in good, clean condition. I also understand that I am not guaranteed a position in the Volunteer Program.
5. I understand that as a Volunteer I may gain access to information about HOV, customers or staff that is confidential. I agree to maintain confidentiality and to refuse disclosure of any information that is either private or personal.

Liability Release

1. I understand that the handling of animals and other Volunteer activities on behalf of HOV may place me in a hazardous situation and could result in injury to me or my personal property. I assume the risks of being bitten, scratched, injured, or frightened by cats, kittens, dogs, puppies or other shelter animals in connection with my volunteer work.
2. On behalf of myself, and my heirs, personal representatives and assigns, I hereby release Heart of the Valley, Inc. of all liability for injuries, damages, liabilities, losses, judgments, costs or expenses whatsoever, which I might suffer or sustain in connection with the performance of my volunteer activities for HOV, unless they are a result of HOV gross negligence or intentional misconduct.
3. I discharge, indemnify and hold harmless HOV and its directors, officers, employees, and agents from any and all claims, lawsuits, injuries, damages, losses, costs or expenses whatsoever, sustained by any shelter animal or any person in connection with my intentional misconduct or grossly negligent performance of volunteer activities for HOV, or my breach of HOV's rules, regulations, policies and programs.
4. I authorize HOV to seek emergency medical treatment for me in case of accident, injury or illness and to hold HOV harmless in such event. I understand that under HOV Workers' Compensation policy volunteers are not classified "employees" and are therefore not eligible for coverage for injuries sustained while volunteering for HOV.
5. Understanding that public relations are an important part of a Volunteer's activities on behalf of HOV, I hereby authorize HOV to use any photographs of me in its possession for public relation purposes.
6. I have accurately and truthfully completed the Volunteer Application.
7. Any modification to this Agreement must be in writing and signed by both parties. This Agreement is binding upon HOV, me and HOV's and my respective heirs, successors, assigns, executors, and personal representatives.

Signature: _____ **Date:** _____

List anyone under 18 you are signing for: _____

HOV Representative: _____

VOLUNTEER PLEDGE

As a Heart of the Valley Animal Shelter volunteer, I pledge to:

Respect

- Respect others even though I may not agree with them
- Display courtesy, sensitivity, consideration and compassion for people and animals
- Use good judgment in recognizing the scope of authority of staff members

Safety

- Keep safety at the forefront of all volunteer activities
- Follow the rules presented to me in training
- Respect and use equipment and supplies as they are intended
- Report all injuries immediately to a staff person

Quality

- Perform all tasks to the best of my ability
- Ask for help when needed
- Recognize training is essential to maintain safe shelter practices

Self Discipline

- Recognize my limitations and those of others
- Set boundaries for myself-know my limits with the animals and other activities
- Hold myself accountable for the commitments I undertake

Communication

- Recognize I communicate both verbally and non-verbally
- Listen to the needs of others
- Advise shelter personnel of relevant information regarding the animals and my involvement at the shelter

Commitment

- Recognize that commitment comes from within
- Respect that people and animals count on me to honor my commitments
- Work together with staff and other volunteers to meet HOV's goals

Welfare

- Value my role in the maintenance and growth of the organization
 - Strive to promote a positive environment
 - Respect and support all people and animals
- ❖ By signing below, I acknowledge that I understand and agree to follow the above guidelines.

Volunteer signature

Printed name

Date

Volunteer signature

Printed name

Date